

## Guideline on Final Report

### Lingnan Entrepreneurship Initiative (LEI) Graduate Support Fund – Internship Stream Guidelines on Final Report

The final report should include the following elements:

Category	Details
About the Internship (300 words)	<ul style="list-style-type: none"><li>• Company Name and introduction</li><li>• Position during the internship</li><li>• Major task and objectives</li><li>• Please describe your daily routine during your internship period</li></ul>
Reflection (200 words)	<ul style="list-style-type: none"><li>• What have you learned during the internship?</li><li>• How would you improve if you were given a second chance?</li><li>• Do you think support fund is helpful? And why?</li></ul>
Future Direction (200 words)	<ul style="list-style-type: none"><li>• What is your next plan?</li><li>• What will you do to achieve your mission?</li></ul>
Appendix	<ul style="list-style-type: none"><li>• Photos during the internship (please attach a Google Drive link, Dropbox link or anyway that we could retrieve your photos)</li></ul>