

Application for Certification of Fee Payment

Part I: Personal Particulars

Student Name: _____ Student ID: _____
(in English)

Email Address: _____ Contact Phone No.: _____

Study Programme: _____
(in English)

Part II: Fee Payment Details

Academic Year: 20 ____ — 20 ____ 1st term 2nd term Summer term

Fee Certify: Tuition Fee Graduation Deposit Student Union Fee
 Hostel Fee Hostel Deposit Air-condition Fee
 Others, please specify: _____

Fee to be paid: HK\$50 per copy x _____ (no. of copies) = **HK\$** _____

Payment method:

- In person at Unit 1902, 19/F, Nina Tower, 8 Yeung Uk Road, Tsuen Wan, N.T., Hong Kong. Payment can be made by Octopus Card.
- By bank transfer to 015-514-40-42666-0 Lingnan University BEA bank account. Please send this application form and payment proof to FOAR@ln.edu.hk.

PERSONAL INFORMATION COLLECTION STATEMENT:

1. The data provided in this form shall be released to relevant units within the University for the purpose of processing your application.
2. Unless required by law, the data collected will not be disclosed to any third parties other than those specified above without your consent.
3. If the data provided is incomplete or inaccurate, the University may not be able to process your application.
4. This form will be destroyed after the issuance of the certificate.
5. You have a right of access and correction in respect of the data contained in this form under the Personal Data (Privacy) Ordinance. Please raise such request(s) to the Data Protection Officer of the Finance Office at fodpo@LN.edu.hk.

Signature of Student: _____ Date: _____