# Office Use

Application Number

201920F\_\_\_

**Lingnan University**

**Office of Global Education**

Application Form for Buddies Scheme, 1st (Fall) Term, 2019-20

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**Important Notes:**

1. The purpose(s) of collecting personal data by means of this form are

(a) as a basis for selection for Buddies Scheme offered by Lingnan University and for other relevant purposes;

(b) for transferring the relevant part of the applicants’ personal data to the student record system of Lingnan University upon successful application.

In order to serve the specified purpose (s) the personal data collected may be transferred to other students participating in the Buddies Scheme for contact purposes. All information provided will be destroyed 4 years after the year of application.

The personal data collected will not be disclosed to third parties other than those specified without your express approval, or unless required by law.

2. Full-time UGC funded undergraduate students who are currently not in their final-year-final semester are welcome.

3. Please complete and return this form in person to OGE (AD208/1, 2/F, Wong Administration Building) or by email toexchange@LN.edu.hk on or before 15 March 2019 (Friday)**.**

Part A: Personal Particulars



Family Name Given Name Preferred Name

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   |  | Click here to enter text. |  | Click here to enter text. |

Student ID Gender Chinese Name (if applicable)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Click here to enter text. |  | Choose an item. |  |   |

Major of Study Date of Birth (DD/MM/YYYY)

|  |  |  |
| --- | --- | --- |
| Choose an item. |  | Click here to enter a date. |

Year of Study in the Academic Year 2019/20 Expected Year of Graduation

|  |  |  |
| --- | --- | --- |
| Year Choose an item. |  |  Choose an item. |

Country of Origin Mobile Phone

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|   |

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| --- | --- | --- |
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Lingnan Email Address Personal Email Address

|  |  |  |
| --- | --- | --- |
|  @LN.hk |  |   |

Correspondence Address

|  |
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|    |

Part B: Supplementary Information

1. Have you ever joined the Buddies Scheme of OGE? (Please tick the appropriate box and fill-in the details)

[ ] Yes, (year/term, e.g. 2nd (Spring) Term 2018-19).

[ ] No, this is my first application.

1. Have you participated in the Student Exchange Programme of OGE?

 (Please tick the appropriate box and fill-in the details; \* Please delete as appropriate)

[ ]  Yes, (Host Institution), (year/term).

[ ]  No, but I have applied/planned\* to join the Student Exchange Programme.

[ ]  No, I am currently not interested in the Student Exchange Programme.

|  |
| --- |
| 1. Other than the Student Exchange Programme organised by OGE, please describe your cross-cultural or study abroad experiences if applicable:

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1. Please indicate your language ability: (Please tick the appropriate box(es))

[ ] Cantonese [ ] Mandarin [ ] English [ ] Others, please specify:

1. Why do you want to be a Buddy?
2. What kind of activities do you organise for the incoming exchange students (e.g. Excursion, Cooking class)?
3. Do you have any preference on the Nationality of your buddy partner (please note that buddy matching

according to your preference is not guaranteed) ?

1. What are your hobbies (e.g. Photography, Playing Guitar, Dancing)?

**Part C: Tentative Schedule for Buddies Scheme**

**Buddies Scheme, 1st (Fall) Term, 2019-20**

**The tentative schedule for Buddies Scheme, 1st (Fall) Term, 2019/20 is shown as follow. Please tick the box(es) that you are available.**

|  |  |  |
| --- | --- | --- |
| **Buddies Scheme Activities for the 1st (Fall) Term, 2019-20** | **Date and Time** | **Availability***Duties will be assigned according to your availabilities. Please specify, if you are NOT available to join the compulsory session(s).* |
| Buddies Briefing Session\* | 3 August 2019 (Sat)10:00-13:00 | [ ]  Available [ ]  Not Available, reason(s): Click here to enter text.  |
| Arrival Pick-up Service for Exchange Students\* | 14 August 2019 (Wed)Session 1: 10:00 – 13:30Session 2: 13:00 – 15:30Session 3: 14:00 – 17:30Session 4: 15:00 – 18:30Session 5: 19:00 – 22:00 | [ ]  Available [ ]  Not Available, reason(s): Click here to enter text.[ ]  Available [ ]  Not Available, reason(s): Click here to enter text.[ ]  Available [ ]  Not Available, reason(s): Click here to enter text.[ ]  Available [ ]  Not Available, reason(s): Click here to enter text.[ ]  Available [ ]  Not Available, reason(s): Click here to enter text. |
| Arrival Pick-up Service for Exchange Students\* | 15 August 2019 (Thu)Session 1: 10:00 – 13:30Session 2: 13:00 – 15:30Session 3: 14:00 – 17:30Session 4: 15:00 – 18:30Session 5: 19:00 – 22:00 | [ ]  Available [ ]  Not Available, reason(s): Click here to enter text.[ ]  Available [ ]  Not Available, reason(s): Click here to enter text.[ ]  Available [ ]  Not Available, reason(s): Click here to enter text.[ ]  Available [ ]  Not Available, reason(s): Click here to enter text.[ ]  Available [ ]  Not Available, reason(s): Click here to enter text. |
| Orientation for Incoming Exchange Students\* | 16 August 2019 (Fri)09:00 – 17:00 | [ ]  Available [ ]  Not Available, reason(s): Click here to enter text. |
| Registration Day for Incoming Exchange Students | 19 August 2019 (Mon)12:30 – 18:00 | [ ]  Available [ ]  Not Available |
| Orientation/ Registration Day for Incoming Exchange Students – Contingency | 20 August 2019 (Tue)Session 1: 09:00 – 12:30Session 2: 12:30 – 18:00 | [ ]  Available [ ]  Not Available[ ]  Available [ ]  Not Available |
| Cultural Excursion | 24 August 2019 (Sat)09:00-18:00 | [ ]  Available [ ]  Not Available |
| Cultural Excursion | 31 August 2019 (Sat)09:00-18:00 | [ ]  Available [ ]  Not Available |
| Cultural Excursion | 7 September 2019 (Sat)09:00-18:00 | [ ]  Available [ ]  Not Available |
| Mid-Autumn Festival Celebration | 9 September 2019 (Mon)17:30-19:30 | [ ]  Available [ ]  Not Available |
| BBQ Dinner | 21 October 2019 (Mon)17:30-19:30 | [ ]  Available [ ]  Not Available |
| Farewell Reception | 18 November 2019 (Mon) 17:30-19:30 | [ ]  Available [ ]  Not Available |

\*Compulsory Sessions for Buddies Scheme, 1st (Fall) Term, 2019-20

**Part D: Group Interview Schedule**

Please indicate your availability: tick the box(es) that you are available for interview. The interview session and venue will be confirmed via email.

|  |  |
| --- | --- |
| [ ]  26 Mar 2019 (Tue) 10:15-10:45 | [ ]  27 Mar 2019 (Wed) 10:15-10:45 |
| [ ]  26 Mar 2019 (Tue) 11:00 -11:30 | [ ]  27 Mar 2019 (Wed) 11:00 -11:30 |
| [ ]  26 Mar 2019 (Tue) 11:45 -12:15 | [ ]  27 Mar 2019 (Wed) 11:45 -12:15 |
| [ ]  26 Mar 2019 (Tue) 14:30 -15:00 | [ ]  27 Mar 2019 (Wed) 14:30 -15:00 |
| [ ]  26 Mar 2019 (Tue) 15:15 -15:45 | [ ]  27 Mar 2019 (Wed) 15:15 -15:45 |
| [ ]  26 Mar 2019 (Tue) 16:00 -16:30 | [ ]  27 Mar 2019 (Wed) 16:00 -16:30 |