## **Undergraduate Admissions Committee**

## Terms of reference

- a) To formulate University policy and guidelines for the recruitment and admissions of undergraduates.
- b) To consider and approve, as delegated by the Senate, the admissions quotas of both Year 1 and Senior Year Places, and the student recruitment strategy.
- c) To liaise with Faculties/Departments in relation to the criteria and procedures of undergraduate admissions.
- d) To plan promotion programmes for recruiting students (both local and non-local).
- e) To deal with all other matters related to undergraduate admissions and recruitment.

## Membership

Chairman: Vice-President (Academics) cum Provost (from 1 June 2024)

Associate Vice-President (Academic Affairs and External Relations) (until 31 May

2024)

Members : Dean of the Faculty of Arts or his/her nominee

Dean of the Faculty of Business or his/her nominee

Dean of the Faculty of Social Sciences or his/her nominee

Dean of the School of Interdisciplinary Studies or his/her nominee

Faculty Admissions Coordinator, Faculty of Business

Faculty Admissions Coordinator, Faculty of Social Sciences

One Programme Admissions Officer from Arts Programmes (on a rotational basis

annually by alphabetical order of the UGC-funded Arts programmes)

Programme Director of BLA Global Development and Sustainability or his/her

nominee

Head of Department of Computing and Decision Sciences or his/her nominee (for

BSc Data Science)

Registrar

One student member nominated by the Students' Union

Observers: Programme Admissions Officers who are not members of the Committee are invited

to be Observers

Director of Office of Global Education

Secretary: A staff member of the Registry